



<b>P&amp;C Meeting Minutes</b>
<b>19 Feb 2025</b>
<b>7:00pm, School Library</b>

Apologies: Jane Holloway

<b>Attendance</b>	<b>Name</b>	<b>Class</b>
In Person	Trish Fisher	Principal
	Marina Alexiou	Assistant Principal
	Daniel Bake	Assistant Principal
	Simon	
	Helen Randall	
	Jacqui Busby	
	Kelly	
	Jodie Steel	
	Leanne Whitaker	
	Mel Bramich	
	Jenny Connell	
	Mel Cole	
	Leanne Economou	



1. Welcome:

Simon (Secretary) gave the acknowledgment of Country

2. Minutes of Previous Meeting:

- a) Proposed: Helen Randall
- b) Seconded: Leanne Economou

3. Reports

- a. Principal's report – delivered by Trish Fisher See **Appendix A**
- b. President's report – delivered by Helen Randall. See **Appendix B**
- c. Treasurer's report – delivered by Jen Forde See **Appendix C**

4. General Updates

- Members of the P&C voted in and new members welcomed.
  - President – Helen Randall, Vice Presidents - Leanne Economou & Mel Bramich, Leanne Whitaker – Secretary, Kelly – Treasurer, General Execs – Jacqui Busby, Jane Holloway, Simon, Jodie Steel, Jenny Connell, Mel Cole
  - Thank you to volunteers who helped with the garden bee – its looking great.
- a. Events/Fundraising
    - 2024 biggest fundraising year yet \$100k in total
    - Lots of fundraising planned for 2025. Return of Trivia mid-year and possibly a twilight cinema amongst usual mothers day, fathers day, grandparents day ect
  - b. Wish List/Grants
  - c. Uniform Shop
    - Need more volunteers with Karen leaving the school – big shoes to fill as she did such an amazing job supporting the uniform shop over the years
  - d. OSSH Update – provided by Helen on behalf of Jack.
    - All focus on the outside upgrade

5. Other Business

- None

Meeting Closed at 7:45pm



## Appendix A – Principal's Report

### Principal Report P & C Feb 2025

Dear Parents and Carers,

I would like to acknowledge that we are meeting today on the lands of the Bidjigal and Gadigal peoples of the Eora Nation. We extend a warm welcome to any Aboriginal or Torres Strait Islander people joining us today.

It has been an exciting start to the year, and I am thrilled to share some of the highlights with you.

Our 3-6 Swimming Carnival was a great success, with learners showing incredible sportsmanship and enthusiasm. A big thank you goes to our dedicated teachers and staff who worked tirelessly behind the scenes to ensure the event ran smoothly. Huge shout out to Louise Martin & Ally Brishenden in organising the logistics whilst teachers encouraged learners in their races, our staff commitment to creating a fun and safe environment for our learners was evident throughout the day. It was fantastic to see so many of our learners participating and giving their best efforts in every event. Special acknowledgment to our House captains and vice captains!

Our "Meet the Teacher" night was also a wonderful opportunity to connect with families and set the tone for a year of collaboration and learning. Together with the Welcome Back BBQ was another success, bringing together families, staff, and learners in a relaxed and friendly environment. Everyone loves a sausage sizzle! Thanks to the P & C and the amazing volunteers.

Yesterday, we held our Leadership Assembly, where we celebrated the learners stepping up into leadership roles. We are excited to see them build their confidence, develop new skills, and work together as a united and positive team. It's inspiring to watch our young leaders embrace their responsibilities and continue to grow both as individuals and as a school community.

Speaking of an impressive part of our community – huge THANKS to Mel Bramich & Kiara Koroï (DSM) for organising a working bee to tidy the outdoor kitchen area and memorial garden. Well done to all of the volunteers.

Thank you all for your ongoing support and involvement in our school. We look forward to a productive and rewarding year ahead, filled with opportunities for our learners to thrive.

Warm regards,  
Trish



## Appendix B – President's Report

Hi again

Thank you so much for voting me in again as President of the P&C against some stiff competition.

I wanted to say a huge welcome and thanks to our newest P&C Exec team members – Kelly as treasurer and Mel and Jane as general exec. Also thank you and farewell to the amazing Mai who has been on the year for many years helping with the finances.

We welcome back this year Mel and Leanne as VPs, Leanne stepping in to the secretary role and Jacqui, Jodie, Jenny and Simon also return to the team.

This year we will of course run our recurring events such as Easter parade, Mothers day breakfast, Fathers Day breakfast, Book Parade stall, grandparents day and Musicale. We are in discussions at the moment about other events, we will likely do a Trivia night for the parents mid year and an end of year Twilight Cinema. We will also look at bringing back the Mothers and Fathers day stalls which were a big hit with the kids last year.

As always, we will be needing volunteers! Our class lists will be going out shortly, so if anything is of particular interest please note your choices on the form. We will also be needing new class parents, and you can also volunteer for this via the form.

Finally, with Karen departing the school we have Kylie, Candy and Samantha heading up the uniform shop this year. This is a huge job and very valuable to the school community so if you wish to volunteer contact the P&C of the ladies direct as they appreciate it!

This year has already hit the ground running, with a welcome bbq last Wednesday. Thank you to everyone who volunteered to assist, and we hope the community enjoyed the free sausage sizzle and drinks. Peters Meats once again came to the party with a hefty discount so please show them your support when looking for meat supplies!

Also a huge thank to Mel and Benn Bramich and the whole team who came in on Saturday to weed, clean, garden and remove rubbish from the outdoor kitchen area. I feel like we have been talking about this kitchen for several years and finally it is ready to be used. They did such a fabulous job and the area looks amazing, we cant wait to hear when the kids get to start cooking.



## Appendix C – Treasurer’s Report

### Treasurer’s Report 19 February 2025 (Term 1, week 4)

- Profit YTD of **\$6.8k** mainly from unifom sales (**\$6.6k**).
- Net assets of **\$168k** mainly comprising:
  - Cash **\$104k\***
  - Uniform inventory **\$64k**

\* Cash includes amounts received for a grant for sensory path \$3k.

### Profit and Loss

South Coogee Parents & Citizens Association

For the period 1 January 2025 to 18 February 2025

<u>Account</u>	<u>1 Jan-18 Feb 2025</u>
<b>Uniform Shop Income</b>	
Uniform Sales	6,613.49
<b>Total Uniform Shop Income</b>	<b>6,613.49</b>
<b>Other Income</b>	
Interest Income	260.82
<b>Total Other Income</b>	<b>260.82</b>
<b>Other Expenses</b>	
Xero subscription	70.00
<b>Total Other Expenses</b>	<b>70.00</b>
<b>Gross Profit</b>	<b>6,804.31</b>
<b>Net Profit</b>	<b>6,804.31</b>



## Balance Sheet

South Coogee Parents & Citizens Association  
As at 18 February 2025

Account	18 Feb 2025
<b>Assets</b>	
<b>Bank</b>	
Bendigo Bank	101,720.77
CBA Cheque Account	1,551.41
<b>Total Bank</b>	<b>103,272.18</b>
<b>Current Assets</b>	
Cash on Hand - Uniform Shop	700.00
Inventory on Hand	63,713.87
<b>Total Current Assets</b>	<b>64,413.87</b>
<b>Total Assets</b>	<b>167,686.05</b>
<b>Liabilities</b>	
<b>Non-current Liabilities</b>	
Sundry Payables	426.87
<b>Total Non-current Liabilities</b>	<b>426.87</b>
<b>Total Liabilities</b>	<b>426.87</b>
<b>Net Assets</b>	<b>167,259.18</b>
<b>Equity</b>	
Current Year Earnings	6,804.31
Surplus / Deficit	160,454.87
<b>Total Equity</b>	<b>167,259.18</b>