



P&C Meeting Minutes

06/08/2025

7.00 pm, Library

Item 1: Attendance:

Leanne Whitaker 34/S	Candy Lam Huang 4M/2K
Kelly Rewi 4M &3D	Mel Bramich 5/6W, 3/4S & 2L
Leane Economov 4M	Xanthe Kleining 5/6W &2L
Jenny Connell 5/6M	Liz Russell 5/6W
Helen Randall 4M	Jodie Steel
Jane Holloway 5/6J & KM	Trish Fisher
Marina Alexiou	Jacqui Busby

Apologies: Daniel Baker

Item 2: Minutes of last meeting:

Moved: Helen Randall

Seconded: Jacqui Busby

Item 3: Reports

- a) Principal – Trish Fisher – APPENDIX A
- b) President – Helen Randall – APPENDIX B
- c) Treasurer – Kelly Rewi – APPENDIX C

Item 4: Event Calendar/Fundraising (Helen) Book Fair, Fathers Day, Musicale, Twilight

- a) Regular & Major Events (see report)
- b) Suggestions – open to any new event ideas that will raise funds.

Item 5: Wish List/Grants (Mel B)

- a) Randwick Council - \$4k + SCPS to match with \$4k for the Sustainability Hub. Indigrow will provide input to the Sustainability Hub as an indigenous area

Item 6: Uniform Shop (Candy) – Kindy uniforms in the process of being purchased following the open day.

Item 7: OOSH Update - none

Item 8: General Business - none

Meeting closed: 7.25 pm

Next Meeting: 3 Sept 2025, 7.00pm, Location: Library



APPENDIX 1 – PRINCIPAL’S REPORT

I would like to acknowledge that we are meeting today on the lands of the Bidjigal and Gadigal peoples of the Eora Nation. We extend a warm welcome to any Aboriginal or Torres Strait Islander people joining us today.

In looking at the school calendar and all that has been achieved since the last P & C – Wow! The final weeks of Term 2 were full of energy and excitement! We had:

- Amazing Me workshops for Stage 3 – always informative and engaging.
- Jolly Bops Science incursion – what a blast!
- 100 Days of Kindergarten – so much cuteness and joy.
- Cooking classes have been going gangbusters – students are loving the hands-on learning and teamwork.
- Our Stage 3 Canberra Excursion was a highlight – staff and tour guides reported how confidently and respectfully our learners asked and answered questions. They did us proud!

Students enjoyed a well-earned break, and Term 3 has kicked off at full speed - busy, busy, busy! I’m not sure when we are not. Please keep an eye on Facebook and your emails for calendar updates. So far this term:

- Our NAIDOC Week Assembly was moving and respectful. We welcomed impressive visitors including local elders, friends and families; our Badu Crew led beautifully. #scpsproud
- We celebrated OOSH Educators Day – we love our SCOOSH team and are so thankful for the positive way we work together.
- And a huge thank you for the incredibly thoughtful Australian Principal’s Day surprises – I’ve been well and truly spoilt! Morning teas, flowers, cards, pictures, glittery cardboard sashes, a massive #1 Principal badge, stunning artwork... and a beautiful orchid from you, our P&C. I’m truly touched.
- The Year 6 Fundraiser last Friday was a blast. Thanks to Jen, Amy and the incredible volunteers who made it happen!
- This week is Education Week – lots happening, so please give your teachers a big smile as they juggle it all with grace. I wanted to point out particularly: Today was our Open Day for new 2026 Enrolments - Kinder or others. Thank you Leane for making us the SCPS cupcakes – always yummo! Tomorrow is Open Classrooms and the Education Week Assembly, please don't mix them up!

None of these events happen without our amazing staff volunteering time to create special experiences for your children. I'm so grateful to work alongside such a



dedicated team. And finally, thank you to our incredible P&C – your support truly makes a difference to us and our school community. Trish

APPENDIX 2 – PRESIDENT'S REPORT

Thanks to everyone that attended P&C tonight, next one 3 September!

The purpose and value of our P&C—why we exist and the impact we have on our school community and, most importantly, our children.

The P&C has three key objectives:

Fundraising

This is a major focus for us. Last year, we proudly donated around \$80,000 back to the school—an incredible achievement that directly supports facilities, resources, and opportunities for students. Every contribution matters, whether you're leading an event, volunteering your time, or simply showing up. Your involvement makes a real difference, without fundraising the resources on offer will dwindle! Tonight we donated \$2780 towards the music programmes and \$1000 towards the teachers coffee and tea supplies.

Building Connections

We aim to strengthen the relationship between parents, citizens, and school staff. These meetings are a vital space to share ideas, raise concerns, and collaborate for the benefit of our children.

Fostering Community

We're passionate about creating a welcoming, inclusive environment where families feel connected and engaged. Your participation helps build that sense of belonging.

Why get involved?

Being part of the P&C gives you a voice in school matters, supports your child's education, helps you develop new skills, and keeps you informed. Plus—it's genuinely rewarding and yes, even fun!

We're always looking for new volunteers, and with many of our Executive team sadly moving on in 2026, now is a great time to step up. Whether you're interested in joining the Exec Team or helping out in a way that suits your schedule—like grant writing from home, leading an event you're passionate about, or assisting with social media, website updates, or graphic design—there's a place for everyone.

Even if volunteering isn't possible right now, attending meetings and events is a fantastic way to stay involved and connected.



APPENDIX C – Treasurer’s report

Item	\$ YTD	\$ prior period YTD	Comment
Profit and loss			
Income YTD	59,047	51,679	Increase of \$7.3k primarily due to: - \$5k from uniform sales - \$2k Initial Disco sales - BBQ & Stall -\$0.3k Trivia auction sales
Expenses YTD	(24,020)	(14,617)	Increase of \$9.4k primarily due to: - \$2.5k Year 6 Disco Expenses - \$2.3k Father’s Day Stall Expense -\$1.8k Annual Insurance
Donations to the School	(25,000)	(24,000)	- \$1.0k Teachers Tea & Coffee
Net profit/(loss) YTD	10,026	13,061	
Balance sheet			
Cash	107,194	110,229	
Grants	(3,000)	(3,000)	
Available cash	<u>104,194</u>	<u>107,229</u>	



Cash includes amounts received for a grant for sensory path \$3k.

- Since the last P&C meeting the Disco was held last week to fundraise for the Year 6 graduation. Pending the receipt of ticket sales, the profit from the event is expected to be just over \$4,000.
- Cheque to present to school for \$2,780 for the 2024 Musicale proceeds to go towards
 - *Band - a new Keyboard, drumming stool, fixing the piano and sheet music*
 - *Dance - new costumes*
 - *Choir - new Boom box*
- Woolworths Gift Voucher of \$1,000 presented to School for contribution to the Teachers Tea & Coffee funds.

Balance Sheet

South Coogee Parents & Citizens Association
As at 5 August 2025

Account	5 Aug 2025
Assets	
Bank	
Cash Float	450.00
Cash on Hand - Uniform Shop	700.00
Bendigo Bank	104,492.87
CBA Cheque Account	1,551.41
Total Bank	107,194.28
Current Assets	
Inventory on Hand	63,713.87
Total Current Assets	63,713.87
Total Assets	170,908.15
Liabilities	
Non-current Liabilities	
Sundry Payables	426.87
Total Non-current Liabilities	426.87
Total Liabilities	426.87
Net Assets	170,481.28
Equity	
Current Year Earnings	10,026.41
Surplus / Deficit	160,454.87
Total Equity	170,481.28



Profit and Loss

South Coogee Parents & Citizens Association
 For the period 1 January 2025 to 5 August 2025

Account 1 Jan-5 Aug 2025

Uniform Shop Income

Uniform Sales	29,267.98
Total Uniform Shop Income	29,267.98

Uniform Shop Cost of Sales

Uniform Costs	4,178.90
Total Uniform Shop Cost of Sales	4,178.90

Uniform Shop	25,089.08
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Fundraising Income

Easter Raffle and Treats	2,545.51
Mother's Day Stall & Breakfast	7,139.05
Trivia & Auction	8,318.58
Year 6 Graduation Fundraisers	10,573.15
Total Fundraising Income	28,576.29

Fundraising Expenses

Easter Treats	60.35
Mother's Day Stall & Breakfast Exper	4,451.95
Fiesta Class Stalls Expenses	70.00
Twilight Cinema Expenses	1,314.50
Trivia Expenses	4,113.29
Father's Day Breakfast Expenses	2,305.01
Year 6 Fundraising Expenses	3,513.36
Event Expenses	1,481.39
Total Fundraising Expenses	17,309.85

Fundraising	11,266.44
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Other Income

Interest Income	583.81
Learn to Earn	618.80
Total Other Income	1,202.61

Other Expenses

Bank Fees	7.00
Insurance	1,881.66
Telephone & Internet	260.00
Xero subscription	245.00
General Expenses	138.06
Total Other Expenses	2,531.72

Gross Profit	35,026.41
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Payments to School

Teachers Tea & Coffee	1,000.00
Numeracy and Literacy Resources	20,000.00
Teacher Classroom Resources	3,600.00
Music Program	400.00
Total Payments to School	25,000.00

Net Profit	10,026.41
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