



P&C Meeting Minutes

3rd June 2026

7.00 pm, Zoom/Library

Item 1: Attendance

Attendees:

Leanne Whitaker
Jane Holloway
Marina Alexiou
Mel Bramich
Jacqui Busby
Candice Heggelund
Trish Fisher
Daniel Baker

Apologies:

Kelly Rewi
Candy Lam Huang

Item 2: Minutes of last meeting

Moved: Jane Holloway
Seconded: Jacqui Busby

Item 3: Reports

- a) Principal – Trish Fisher: APPENDIX A
- b) President – Mel Bramich: APPENDIX B
- c) Treasurer – Kelly Rewi: APPENDIX C

Item 4: Event Calendar/Fundraising

- a) Regular & Major Events (see report)
- b) Suggestions
 - Tea towel fund raiser for grandparents' day (Leanne)
 - Update on cookie dough fundraiser (Mel)
 - Year 6 events (Jane)
 - Open to any new event ideas that will raise funds (all)

Item 5: Wish List/Grants (Mel and Jacqui)

No updates this meeting

Item 6: Uniform Shop (Candy)

No updates this meeting

Item 7: OOSH Update

No updates this meeting

Item 8: General Business

Discussed replacement of treasurer (Mel & Candice)

Meeting closed: 7.34 pm

Next Meeting: 5 August 2026, 7.00pm, Location: SCPS Library



APPENDIX A

Principal's Report – Week 7 P&C Meeting (3 June, 2026)

Dear Parents and Carers,

I would like to acknowledge that we are meeting today on the lands of the Bidjigal and Gadigal peoples of the Eora Nation. I pay my respects to Elders past and present and extend that respect to any Aboriginal or Torres Strait Islander people joining us this evening.

It has been another incredibly busy and exciting period at South Coogee Public School, with a strong focus on showcasing our school, strengthening community connections and continuing to build enrolment numbers for the future.

- To support enrolment growth, we are implementing a strategic and proactive approach to attracting Kindergarten enrolments, as well as prospective learners from other year groups and families seeking out-of-area enrolment opportunities. Our focus is on showcasing the excellence of our school, building strong community connections and ensuring families experience a welcoming, high-quality and well-organised enrolment journey. This includes highlighting our outstanding teaching and learning programs, leadership opportunities, wellbeing initiatives and the wonderful service provided by our OOSH team.
- This work has included an expanded advertising campaign, increased social media engagement, a stronger presence on Facebook and Instagram, and the release of our updated Parent Information Guide. I hope you have noticed the significant amount of positive news, achievements and celebrations being shared online. A huge thank you to Demi and Leah for the enormous amount of work they do behind the scenes to ensure our school story is showcased professionally and positively to our community.
- Open Day Success - What a fantastic Open Day we enjoyed at SCPS! We were thrilled to welcome so many prospective families into our school and delighted with the outstanding turnout. The event has already resulted in several additional Kindergarten enrolments, along with new enrolments from families currently attending the local French school. A huge thank you to Mr Baker for his exceptional organisation of the event and to Mel, our wonderful P&C President, for her support, delicious treats and warm engagement with families throughout the day. Thank you also to our school executive team for their leadership and to all SCPS staff for their enthusiasm, professionalism and welcoming smiles. A special congratulations to our House Captains, who represented our school with confidence, kindness and expertise while leading tours. We are incredibly proud of the way they showcased SCPS to visiting families.
- As part of our enrolment and community engagement strategy, our Assistant Principal, Jo Coetzee, recently visited the South Coogee Early Learning Centre to present information about Kinder 2027, with plans to visit several additional preschools over the coming months. These sessions provide families with practical advice, information and reassurance as they prepare for their child's transition to school, while also strengthening our connections with local early childhood services.
- You may have noticed our new school signage at both the front and rear of the school. I was fortunate to secure support from the Assets team for SCPS to participate in a trial promoting local public schools. The NSW Department of Education is seeking feedback to help determine whether this signage should be implemented more broadly across public schools as part of the Streetscape Program—an initiative designed to strengthen the visibility of public education within local communities. Thank you to everyone who has participated in our "Give Us a Honk!"

Facebook poll and provided valuable feedback. If you haven't voted yet, we'd love a few more responses! Community voice is an important part of this project and we appreciate your support.

- Wellbeing Guidelines - Our updated SCPS Wellbeing Guidelines are now available on the school website. These guidelines continue to support our commitment to creating a safe, respectful and positive learning environment where every learner can connect, succeed and thrive.
- School Environment Improvements - We are excited to share our new wall mural, designed to brighten and enhance the walkway near the hall. Inspired by our school song and featuring whale totems, the mural celebrates connection, belonging and pride in our school community. The artwork has been thoughtfully designed to complement the recent artwork completed in our toilet facilities, helping create a vibrant, welcoming and cohesive environment across the school. We hope our learners, staff and families enjoy this beautiful new addition to our school grounds. We have also added a brand-new school map at the front office—because apparently "just near the big tree" wasn't quite detailed enough! Whether you're looking for the hall, the office, the playground or trying to remember where you parked after morning drop-off, we've got you covered. The good news is that you definitely can't miss us now!

There is certainly no shortage of exciting events, learning opportunities and celebrations happening across our school. I encourage all families to regularly check our school calendar, website, Facebook page and newsletters to stay up to date with everything happening at SCPS.

Thank you to our P&C for your ongoing support, advocacy and partnership. Together, we continue to create outstanding opportunities for our learners and strengthen the wonderful community that makes South Coogee Public School such a special place.

Trish Fisher
Principal

Some recent FB posts:

SOUTH COOGEE PUBLIC SCHOOL

ENROLMENTS CLOSING SOON!

Looking for the best local public school for your child?
You just found it — South Coogee Public School!

At SCPS, our learners thrive through:

- Outstanding teaching
- Strong wellbeing support
- Sport and physical activity
- Creative arts
- STEM
- Leadership opportunities

All in a caring, connected community.

Want to know why families love SCPS?
Check out our website and see what makes our school so special:
<https://sthcoogee-p.schools.nsw.gov.au/>

Places are filling fast for 2027.
Don't miss your chance to join our incredible school community!

SOUTH COOGEE PUBLIC SCHOOL

It's your turn!
south coogee early learning centre

We are delighted to welcome our wonderful Assistant Principal **To Coetzee** to visit your preschool and talk all things...

Kinder 2027

All family and friends are invited!
Come along to get to know our amazing school and all the information you need to start your child in Kindergarten next year.

what you can expect:

- Meet Assistant Principal To Coetzee
- Learn about our Kindergarten program for 2027
- Ask questions and get all the info you need
- Get to know our amazing school

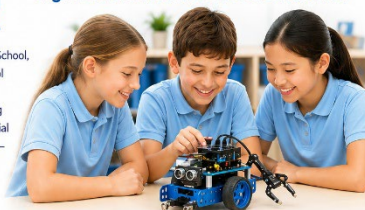
see you tonight... THURSDAY 28 MAY 2025 6:15PM SOUTH COOGEE EARLY LEARNING CENTRE Tucobia St, South Coogee

Belonging. Being and Becoming

WHAT IS HPGE?

High Potential and Gifted Education

At South Coogee Public School, HPGE is our whole-school approach to identifying, challenging and nurturing learners with high potential across multiple domains—intellectual, creative, social-emotional and physical.



IN THE CLASSROOM

- Challenging and differentiated learning
- Thinking deeply, solving problems and asking big questions
- Flexible grouping and extension
- Feedback that supports growth

BEYOND THE CLASSROOM

- Enrichment and extension opportunities
- STEM, coding, creative arts, sport and leadership
- Debating, competitions and inter-school events
- Music, performance and representative pathways

OUR APPROACH

- Early identification of strengths and interests
- Enrichment across key learning areas
- A culture of challenge, collaboration and continuous improvement
- Partnerships with teachers, learners and families
- Wellbeing, resilience and belonging



LEARN MORE

Explore our HPGE program in detail:
sthcoogee-p.schools.nsw.gov.au/learning-and-support/high-potential-and-gifted-education



At SCPS, HPGE is not a standalone program—it's a commitment to ensuring every learner is **known, challenged and inspired** to reach their full potential.



RESPECT



SAFETY



PARTICIPATION

WELCOME TO OUR Assemblies!

TOGETHER, WE CELEBRATE AND INSPIRE.



We are so very excited to welcome you to our school assemblies and thank you for joining us to celebrate our learners and school community.



To support a calm, respectful and organised environment, we kindly ask parents and carers to **please wait in the designated area until staff/learners invite you through into the hall**. It generally takes our learners approximately 5–10 minutes to settle, organise themselves and be ready for assembly to begin.



5–10 MINUTES

AS LEARNERS ENTER THE ASSEMBLY HALL, WE ARE ENCOURAGING THEM TO:



Enter **quietly** and respectfully



Listen to and appreciate the **musicians** playing



Show **respect** to speakers, performers and one another



Help create a **positive** and respectful atmosphere for everyone



Your support in modelling and reinforcing these expectations is **greatly appreciated**.

Thank you for your ongoing partnership and support in helping us create respectful and meaningful assembly experiences for all learners and families.



SOUTH COOGEE PUBLIC SCHOOL

OPEN DAY!

WEDNESDAY 20 MAY 9:30AM – 10:30AM

Come and see what makes South Coogee Public School such a great place to learn and grow!



LEARNING
High-quality teaching in every classroom



RESPECT
Inclusive, caring school community



SAFETY
A safe and supportive place to belong



MANY OPPORTUNITIES
Sport, creative arts, STEM, leadership...

OPEN TO ALL PROSPECTIVE STUDENTS
K-6
KINDER 2027 WELCOME



All families welcome!

WHAT TO EXPECT:

- Guided school tours
- Visit classrooms and learning spaces
- See engaging teaching and learning in action
- Meet our friendly staff and community

PLEASE RSVP to help us plan for the day.



KINDERGARTEN 2027 FAMILIES:

We will also be hosting a dedicated Kindergarten Open Day early next term—stay tuned for more details! This event is an additional opportunity to get to know our school.

Discover, Connect, Belong. **WE CAN'T WAIT TO MEET YOU!**

1576 Moverly Rd, South Coogee
9349 4000 | sthcoogee-p.school@det.nsw.edu.au

ENROLMENT TIMELINE

Join a school of excellence. Be part of our community.



NOVEMBER–DECEMBER
Enrolments open for 2027



FEBRUARY (TERM 1)
Open Day and whole school tours



MARCH
Enrolments close and reviewed by panel against capacity and guidelines



AUGUST – SEPTEMBER (WEEKS 1–10 TERM 3)
Small group tours led by executive staff and Principal interviews by appointment



Limited places available for 2027 Kindergarten.
Families are encouraged to enrol early to avoid disappointment.



- ★ **ACADEMIC EXCELLENCE**
- ♥ **WELLBEING & SUPPORT**
- 👥 **LEADERSHIP OPPORTUNITIES**
- 🎨 **SCIENCE, CREATIVE & PERFORMING ARTS**
- 🏃 **SPORTING EXCELLENCE**
- 🤝 **STRONG COMMUNITY CONNECTIONS**



Respect



Safety



Participation

1576 Moverly Rd, South Coogee 9349 4000

Co-curricular & Extension Opportunities

South Coogee Public School offers a wide range of co-curricular programs that extend learning beyond the classroom, supporting learners to explore interests, build confidence and develop new skills.

Explore. Challenge. Achieve.

LEARNING - MATHS HPGE
Challenge, extend and inspire k to Year 6.

STEM & INNOVATION
Coding Club, Science and Game Changer Challenge

COMMUNICATION
Debating, Public Speaking and Writing Competitions

CREATIVE ARTS
Dance, Choir and Junior/Senior Band

LEADERSHIP & SUSTAINABILITY
School Leadership, SRC and EcoWarriors

SPORT
School and Interschool sport and Zone representation

EXTERNAL PROGRAMS
Art, Chess, Languages, Sports, Drama and more...

Together, these programs help learners connect, thrive and grow as confident, capable and well-rounded individuals.

RESPECT SAFETY PARTICIPATION

About our school

South Coogee Public School provides a nurturing and welcoming environment for learners from diverse cultural and socio-economic communities, accommodating 16 classes. The school population is made up with 34% of children from language backgrounds other than English, 12% of children come from Australian Defence Force (ADF) families (supported by a part time Defence School Mentor) and 7% identify as First Australians. The school has an active focus on Visible Learning practices in a restorative and resilient school environment.

Defence School Mentor

- Monitors the social and emotional wellbeing of ADF learners
- Provides support to children during times of parental absence
- Assists new families to integrate into our school community
- Enhances the awareness and appreciation of the unique defence lifestyle in school communities

Accepting Enrolments Now!

02 9349 4000
sthcoogee-p.schools.nsw.gov.au

Out of area enrolments will be considered

Scan here

Wear your school uniform everyday!

NO HAT?

Play under the shade if you don't have your hat.

BLUE SCHOOL JUMPER

Wear your blue school jumper with pride. It shows we belong.

BLACK SHOES

Wear black school shoes every day.

YOUR SCHOOL UNIFORM
Please check the school uniform you have at home is actually your child's.

NEED TO REPURCHASE?
If you need to repurchase any uniform items, contact the School Uniform Shop.
<https://scps-uniformshop.square.site>

South Coogee Public School

Summer Uniform

Winter Uniform



APPENDIX B

SCPS P&C President's Report – Term 2 (Week 7... but who's counting)

Good evening everyone, and a very big, very warm **welcome to Term 2** — even though, yes, we are somehow already in **Week 7**. Time flies when you're juggling school events, fundraisers, and the occasional missing lunchbox, jumper or hat.

It's been a huge term already, so let's take a moment to celebrate everything our community has achieved so far.

Term 2 Highlights (So Far!)

ANZAC Day Dawn Service – Coogee

Our school choir did us proud at the Coogee ANZAC Day Dawn Service. Their performance was beautiful, respectful, and a wonderful representation of SCPS. A heartfelt thank you to everyone involved in preparing them for such an important occasion.

School ANZAC Assembly

We also held a moving ANZAC assembly at school. A special thank you to our DSM, **Kiara Koroi**, for her exceptional work in coordinating and delivering such a meaningful event. Kiara, you did an outstanding job.

Mother's Day Stall – 4 May

Our Mother's Day Stall was a huge success, with students carefully selecting gifts for the special people in their lives. Thank you to our volunteers who helped with setup, sales, wrapping, and crowd-control of excited small humans.

Mother's Day Breakfast – 8 May

The Mother's Day Breakfast was another wonderful morning. A massive thank you to all our super volunteers who cooked, served, organised, and smiled their way through the morning rush. Events like this simply don't happen without you.

Trivia Night – Last Friday

What a night! Trivia was loads of fun, full of laughs, questionable team names, and some very competitive table energy. We also raised fantastic funds that will go straight back into supporting our students. Huge thanks to everyone who worked behind the scenes to make it happen.

Cookie Dough Fundraiser – Happening Now

We currently have our **Cookie Dough Fundraiser** running. This one was chosen because:

- it's **low-impact** for volunteers

- it's **easy** for families
- and it's **fun** heading into the school holidays

Perfect for baking snacks, school treats, afternoon tea, or even a little act of kindness for a neighbour or elderly relative. Plus — who doesn't love cookie dough.

Term Dates

- **Last day of Term 2:** Friday **3 July**
- **Term 3 resumes:** Tuesday **21 July**

Looking Ahead – Term 3 Preview

Term 3 is shaping up to be a big one, so buckle up.

Week 1

- **Year 6 Fundraiser**
- **School Disco** – a whole-school favourite. Stay tuned for details; it's going to be a cracker.

Education Week

- Starts **Monday 3 August**
- **Open Day:** Wednesday **5 August**

Bullying! No Way Week

- Begins **Monday 17 August**

Book Week

- Starts **Monday 24 August**
- **Scholastic Book Fair** all week — proceeds go directly to resourcing our library
- **Author Visit:** Tuesday **25 August**
- **Group Photos:** Wednesday **26 August**
- **Book Week Parade + Cake Stall:** Thursday **27 August**

Father's Day Celebrations

- **Father's Day Stall:** Monday **31 August**
- **Father's Day Breakfast:** Friday **4 September**

RUOK Day + Musicale

- **Thursday 10 September**

- Band, choir, and dance families will be asked to help with the cake stall and BBQ so funds raised can directly support those groups.

Stage 2 & 3 Camp

- Week of **Monday 14 September** We wish all students an unforgettable adventure.

End of Term 3

- **Friday 25 September**

As you can see... it's a full dance card.

Volunteers Needed

If you have the capacity to help — even occasionally — **please do**. There are so many ways to get involved, and we can always tailor roles to suit your lifestyle, schedule, and comfort level. Every bit of help strengthens our community.

Treasurer Position – Vacant

We are urgently seeking a **Treasurer** to join our committee.

Our current Treasurer no longer has children at the school and her work commitments have increased significantly. If numbers, spreadsheets, or budgets are your thing, we would love to have you join the team.

Farewell & Thank You – Leanne Whittaker

It is with sadness that we farewell our Secretary, **Leanne Whittaker**, and her family as they embark on an incredible travelling adventure.

Leanne, thank you for your dedication, your time, and your contribution to our P&C and school community. We will miss you, but we wish you a safe, joyful, and unforgettable journey.

The good news is we have the wonderful **Candice Heggelund** stepping into the Secretary role, and we look forward to continuing our work with her as part of the team.

Thank you all for your ongoing support, energy, and enthusiasm. Our school community thrives because of the people in this room and the families behind them.



APPENDIX C



Treasurer's Report 6 May 2026 (Term 2, week 3)

Item	\$ YTD	\$ prior period YTD	Comment
Profit and loss			
Income YTD	21,748	9,696	Increase of \$12k primarily due to: - \$6.6k Uniform sales - \$3.9k Easter auction and cake stall - \$1.5k Mothers Day vouchers
Expenses YTD	3,260	969	Increase of \$2.2k primarily due to: - \$2.0k Mothers Day stall items - \$200 Easter treats for all Learners
Net profit/(loss) YTD	18,487	8,727	
Balance sheet			
Cash	128,075	118,314	
Grants	(3,000)	(3,000)	
Available cash	<u>125,075</u>	<u>115,314</u>	

Cash includes amounts received for a grant for sensory path \$3k.

- Profit YTD of **\$18.5k**
 - Uniform sales - **\$16,200** and fundraising events **\$5,630** offset primarily by:
 - Fundraising expenses **\$2,220** and Welcome BBQ expenses of **\$800**
- Net assets of **\$187k** mainly comprising:
 - Cash **\$128k***
 - Uniform inventory **\$59k**

* Cash includes amounts received for a grant for sensory path \$3k.

Profit and Loss

South Coogee Parents & Citizens Association
For the period 1 January 2026 to 1 May 2026

Account	1 Jan-1 May 2026
Uniform Shop Income	
Uniform Sales	16,192.43
Total Uniform Shop Income	16,192.43
Uniform Shop	16,192.43
Fundraising Income	
Easter Raffle and Treats	3,871.68
Mother's Day Stall & Breakfast	1,490.37
Total Fundraising Income	5,362.05
Fundraising Expenses	
Easter Treats	200.70
Mother's Day Stall & Breakfast Expenses	2,019.13
Total Fundraising Expenses	2,219.83
Fundraising	3,142.22
Other Income	
Interest Income	194.10
Total Other Income	194.10
Other Expenses	
Bank Fees	1.75
Xero subscription	140.00
Meeting Expenses	100.00
Welcome BBQ	799.34
Total Other Expenses	1,041.09
Gross Profit	18,487.66
Net Profit	18,487.66

Balance Sheet

South Coogee Parents & Citizens Association
As at 1 May 2026

Account	1 May 2026
Assets	
Bank	
Cash Float	300.00
Cash on Hand - Uniform Shop	700.00
Bendigo Bank	118,545.96
CBA Cheque Account	8,529.37
Total Bank	128,075.33
Current Assets	
Inventory on Hand	58,651.19
Total Current Assets	58,651.19
Total Assets	186,726.52
Net Assets	186,726.52
Equity	
Current Year Earnings	18,487.66
Surplus / Deficit	168,238.86
Total Equity	186,726.52